



**MELBOURNE**  
INSTITUTE OF TECHNOLOGY



# MIT Students

# Pre-Arrival Guide 2024

## Welcome to Melbourne Institute of Technology (MIT) Melbourne Campus!

On behalf of the entire Melbourne Institute of Technology (MIT) team, I extend a warm and sincere welcome to you! We are thrilled to have you on board and are confident that your skills, expertise, and unique perspective will contribute to our shared success.

As you embark on this new journey with us, you are joining a community dedicated to excellence, collaboration, and innovation. We believe in fostering an environment that encourages growth, both personally and professionally, and we are committed to supporting you in every step of your journey here.

At MIT, we take pride in our achievements, values, and aspects that make our organisation stand out, and we look forward to having your valuable contributions enhance our collective achievements.

Please take some time to familiarise yourself with our company culture, policies, and your team. Our orientation program is designed to provide you with the necessary information and resources to integrate seamlessly into our dynamic work environment.

Should you have any questions, concerns, or simply wish to connect, feel free to reach out to one of our Student Administration and Experience Officers. We are here to ensure your onboarding experience is smooth and enjoyable.

Once again, welcome to MIT



Efthimia (Effie) E. Evryniadis

Campus Director (Acting)



## O' Week

The Orientation Week (O' Week) commences at 9:30 am on Monday 6 May 2024.

- Meet your Course Coordinator who will provide expert advice on your Study Plan
- Meet MIT staff and fellow commencing students within your course
- Learn how to access MIT systems including Moodle and AMS
- Learn more about the MIT Library and IT services
- Discuss the course progression and attendance requirements
- Learn about your obligations and rights
- Enrol in your courses and finalise your Timetable (Orientation is compulsory for all new students)
- The Academic Calendar is located on [MIT AMS](#) (Academic Management System).

Enrolment means officially becoming an MIT student.

Course enrolments will take place on campus during Orientation Week. You will receive an appointment card with date & time to commence your enrolment process, including meeting with your Course Coordinator to receive your study plan before you enrol and create your timetable

If you hold a conditional offer, have any exemptions, or you are an onshore applicant, you are required to submit the following documents prior to enrolling. You must bring your original documents at the time of enrolment and document submission.

- Appointment Card
- Passport
- Confirmation of Enrolment (CoE)
- Academic Transcripts from Year 11 and 12 onwards
- IELTS or equivalent English test result
- Original copies of all previous academic qualifications
- Overseas Students Health Cover (OSHC) certificate

Refer to the Student Handbook for more information [MIT Handbook](#)

## Cost of Living

The cost of living depends upon your background, individual lifestyle, and expectations. However, most students manage approximately **\$24,505** per year.

This is exclusive of tuition fees and lifestyle expenses but covers accommodation, food, public transport clothing, entertainment, books, stationery, and incidental expenses.

Source : <https://www.mit.edu.au/study-with-us/international-students/living-melbourne>

For more information, please visit:  
<https://www.studyaustralia.gov.au/en/life-in-australia/living-and-education-costs.html>

### Attendance

Attending face-to-face classes is an important element of successful studies and regular attendance at all lectures and tutorials is expected. The attendance of each student is monitored at MIT for course progression and student welfare purposes

### Moodle

MIT's Learning Management System Moodle is a Learning Platform and assists with effective course management and personalised learning. Within this system you will find Orientation information, event registrations, unit descriptions and your weekly study material

### AMS

Academic Management System AMS helps with online enrolments and timetable management. Appointments can also be made with academic staff via this system.

### Textbooks

Your lecturer will outline required textbooks for each of your units in Week 1 of trimester.

Prescribed textbooks can be purchased online from [Booktopia](#)

### Academic Progress

The academic progress of each student enrolled at MIT is governed by MIT's Student Academic Progress Policy and Procedure. An enrolled student has maintained satisfactory academic progress in a trimester when they complete the academic requirements at a satisfactory level by:

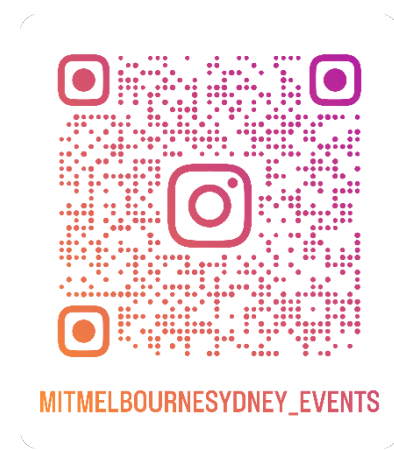
1. Passing more than 50% of the credit points in which the student is enrolled in the trimester.
2. Maintain a rate of academic progress that enables them to complete their course within the maximum period of study defined by the Academic Board and
3. Satisfying the requirements of any compulsory placements in their course.

Refer to the [MIT Student Academic Progress Policy and Procedure](#) for further information.

MIT organises numerous cultural, social, academic, career and industry related events throughout the year. These events give you the opportunity to interact with your fellow students.

[Access Full Events Calendar](#)

Follow us on MIT Instagram  
[@mitmelbournesydney\\_events](#) to stay connected.





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## Office of Student Administration and Experience

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